

AFFINMAX MAINTENANCE FORM



- Please complete this form in CAPITAL LETTERS and submit to the branch where the company's account is maintained.
 Please make a copy of the page for additional items if there is insufficient space. Eg: User List and Account List.
- Please provide supporting documents (where applicable) i.e. Company Board Resolution/Letter of Authority/latest Minutes of Meeting/Letter of Indemnity if required to do so.

	HEADER: (below sections to be filled by customer only)						
Compai	ny Name:						
Corpora	ite ID:		<u> </u>				
Date Su	bmitted at	(D D) (MM) (YYYY)	Home Branch Name:				
			OPTIONS FOR MAINTENANCE				
[Dia	ase tick (V) whe	re annlicable!	OPTIONS FOR MAINTENANCE				
	Add Delete Update Replace (For D only)						
	A) Debiting Account E) Security Hardware Token I) Subscriber Linking M) Collection Report						
	B) Daily Transaction Limit F) System Administration Users J) eTrade N) Host-to-Host (H2H)						
	C) Account Tagging G) User Status Maintenance K) Other Bank's Account P) QR Merchant Maintenance						
A DE	D) Package Ma		r Employer Reference No. L) eDIVIDEND				
	BITING ACCOUR Debit Transaction	on Fee Account No.	(Fee of each Transaction,	, eg: IBG fee.)			
A2)	Other Fees Debi	ting Account No.	(One time charge or mor	nthly fee, eg: Security Token F	Fee.)		
B. DA	ILY TRANSACTION	ON LIMIT					
	nsaction Limit Pe		Please provide supportin	ng documents to update daily tr	ansaction limit.		
C. AC	COUNT TAGGIN	(Account tagging of same/other entity(ie	25).)				
Note	es: 1) Please pro	vide a revised supporting documents to add / dele	ete the Account of Subsidiary/other entity's Account.				
			x with Current Account signatories for more accounts. count will bound to the submitted corporate's Daily Transactio	n Limit			
	3/11005	e that an innea accounts (including substation) acc	South will bound to the submitted corporate a buny managetto				
	Add Delete	Account Number	Account Name	Facility (Tick √)	User Group Tagging		
C1)				Trade Account Merchant Statement			
C2)				Trade Account Merchant Statement			
C3)				Trade Account Merchant Statement			
C4)				Trade Account Merchant Statement			
C5)				Trade Account Merchant Statement			
D. PA	CKAGE MAINTE		Document required for /D1) Haggada				
		1) Board Re	Document required for (D1) Upgrade: so - Sdn Bhd (*Certified True Copy (CTC) verification)				
		3) Lattar Of	Authority - Partnership/Professional Body/Association (*Branch to v Indemnity - Sole Proprietor (*Branch to verify the Supporting Docum				
	•	4) SSM Lette	er (Page Directors/Officers) / Supporting document for Single direct		porting Document)		
	CURITY HARDW		200450				
Not	2) Additiona	I token is subject to additional charges, pleas	RM150 (corporate) & FOC (SME) per token. eg. 1 physical e refer to your Branch/ Relationship Manager for details. he User upon receiving token(s), except for System Admir				
E1)		ulty Hardware Token Token	= Hardware Token Delivery address Token(s) will be delivered to the registered S		i		
E2)	ADD/CHAN	GE TOKEN: Number of Physical To	oken = Please indicate your mailing address:				
	Hardware Token	assingee - User ID:					
	Justification for	not using Digital token:					
E3)	ADD/CHAN	GE DIGITAL TOKEN (by user):	= eg: User ID: 1) 2)	:	3)		

F. SYSTEM ADMINISRATION USERS

Notes: 1) Appointment/deletion of System Administration Users shall be stated in supporting documents.

 $2) \ New \ User \ ID \ shall \ be \ defaulted \ by \ the \ Bank \ as \ per \ following \ format: SYSADMIN1, SYSADMIN2, SYSAPPR1, SYSAPPR2, etc.$

3) Please circle the respective $\mbox{\bf OPTIONS}$ required, either $\mbox{\bf A},\mbox{\bf D}$ or $\mbox{\bf U}.$

- 4) Please indicate the Identification Type followed by Identification No, e.g. 2 900101101001
- 5) For mobile number other than Malaysian, country code is required.

Legend: A=ADD User (all fields are mandatory);
D=DELETE User (Name & NRIC are required);
U=UPDATE User (Provide details of amendment)

Identification Type: (Default as "2") 1. Army ID 2. New IC

3. Old IC 4. Passport 5. Police ID

SYSTEM ADMINISRATO	OR:
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No	User Name as per NRIC/Passport		Identification Type & Identification No.	Mobile No.	E-mail Address (lower case only)	Merge Roles - Payment Maker (Tick ✓)
eg	AHMAD ALI	2	900101111001	(+ 60) - 1234567890	abc@company.com	
F1)	A D U			(+)-		
F2)	A			(+)-		
F3)	A D U			(+)-		

SYSTEM	APPRO	VER:
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No.		User Name as per NRIC/Passport	Identification Type & Identification No.	Mobile No.	E-mail Address (lower case only)	Merge Roles - Payment Authoriser (Tick √)
F4)	A D U			(+)-		
F5)	A D U			(+)-		
F6)	A D U			(+)-		

SINGLE USER ACCESS (SAU) For Sole Proprietorship ADD UPDATE DELETE	
User Name : as per NRIC/Passport	
Identification Type : Army ID New IC Old IC Passport Police Please tick one (1) check box.	ID
Identification No:	Mobile No. : (+) - *example: (+60) - 123456789
E-mail:	
User ID : << [Between 8 to	15 characters] (only alphabets and numbers are allowed)

G. USER STATUS MAINTENANCE

 $Notes: Alternatively, for quicker action, you may call our \textbf{Contact Centre} \ (03-8230\ 2222) for further assistance and the property of th$

	total file file file file file file file fil					
No	User Details	Options				
	User ID:	Reset Password Reset Security Question				
G1	User Name:	Reset Token Activate / Deactivate User ID				
	User ID:	Reset Password Reset Security Question				
G2	User Name:	Reset Token Activate / Deactivate User ID				
	User ID:	Reset Password Reset Security Question				
G3	User Name:	Reset Token Activate / Deactivate User ID				

H. S	TATUTO	RY BODY	EMPLOYER	S REFERENCE	NUMBER
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H1) EPF Ref. Number:	H3) LHDN Ref. Number:	
H2) SOCSO Ref. Number:	H4) ZAKAT Ref. Number:	

[Please consult AFFINMAX team before filling up, otherwise, please fill at section C "Account Linking"] Notes: 1) The entity specified in this form header deemed as the "Main Corporate". By submitting this form, the "Main Corporate" is regarded as accepting the authorization provided by the Linking Corporate listed below. 2) All the Linking Corporate(s) listed below shall authorise the Main Corporate to establish linkage for this feature in accordance with the Board Resolution or equivalent documents that the Bank deems appropriate. (a) The Linking Corporate to be linked (Mandatory) (b) System Administration Users of the Main Corporate (Mandatory) The corporate(s) below will be linked to the Main Corporate for Subscriber Linking The users below will be authorised to manage the items in Section (c) & (d) and all the Administration matters related to this feature. purpose. **Linking Corporate's Name** Corporate ID User Name & Role User ID 1 System Admin Role: System Approver Name: 2 2 System Admin System Approver Role: Name: 3 3 System Admin System Approver Role: Name: 4 Role: System Admin System Approver (c) User Group to be linked to the Main Corporate (Mandatory) (d) Signature Type to be linked to the Main Corporate (Optional) The access to User Group of the Linking Corporate below will be granted to the Main The access of Signature Type of the Linking Corporate below will be granted to the Main Corporate. Corporate. **User Group Name** Corporate ID of Linking Corp. **Signature Type Name** Corporate ID of Linking Corp. 1 System Admin & System Approver ALL Linking Corporate(s) 1 2 2 3 3 4 4 5 5 J. eTRADE J1) eTrade: Application Termination Note for J2: 1) FSC access is only applicable for customers with FSC facility. 2) Upon completion of FSC setup by Bank, System Administrator is required J2) Financial Supply Chain (FSC): Application Termination to edit User Group to enable FSC access. K. OTHER BANK's ACCOUNT Notes: Please make copies of this page / attach appendix for client more than the listed below. Add | Delete **Account Number Bank Name** Currency Κ1 K2 КЗ eDIVIDEND Notes: Please make copies of this page / attach appendix for client more than the listed below. Payment Date Dividen Rate **Client Name Cycle Code** For Year Ending Account No. **Dividend Type** Tax Rate dd/mm/vv Final L1) Interim Final L2) Interim Final 13 Interim

и. С	DLLECTION REPO	PRT		
[P	lease tick (V) whei	re applicable] Notes: Please make copie	es of this page/attach appendix for additional biller if more than the liste	ed below.
Jo	mPAY Collection	Report		
	Add Delete	JomPAY Biller Code	JomPAY Biller Email	
M1				
M2				
МЗ				
_				

FP	FPX Collection Report							
	Add Delete	FPX Seller ID	FPX Seller Account No.					
M4)								
M5)								
M6)								

HOST-TO-HOST (H2H)							
Application	MaintenanceTerm	ination					
N1) Host-to-Host Type -	Please tick (V) only one						
=		•	sed directly without users' appro approval in AFFINMAX based o		etup prior further processing.		
	Options for Approver/Authoriser's Intervention: Verifier (Optional) Releaser (Optional) Releaser (Optional) Note: 1) Authoriser role is mandatory for User Intervention option. 2) Please ensure the requested user role(s) (i.e. Verifier / Authoriser / Releaser) has been created by your System Administrators users in your Corporate.						
N2) Company Details							
Address:							
Customer's Public Ke	(Customer to prov	vide via email) Remark	s for Maintenance:				
N3) AFFINMAX H2H Con	tact Person (Mandatory	for * item)					
Category	Fu	ll Name	Phone Number		Email		
Connection/Technical	*						
Payment /Support*							
Payment /Support							
Bulk Payment - No. Bulk Payment - Bulk Payment - Bulk Payment - Solution (Applies No.)	to all H2H services - File En	Statutory B Statutory B Statutory B Bulk DuitNo	ody-SOCSO & EIS ody-LHDN ow Transfer (Pay-to- Account & I) - Please tick (V) only one		Direct Debit Reports - Account Activities Reports - MT940		
Delimeter(.txt)-0		er(.txt)-pipe	Fixed Length (.txt)	Others:			
N6) Debiting Account fo Account Number :	r Host-to-Host Charges		e ensure the specified account is lire waccount number, kindly also fill		ccount Linking		
b) Mont	ime Host-to-Host Setup Fee (RI hly RM 300 of service fee	М 2,400-SME, RM 2,500-Corpor					
QR MERCHANT MAIN	TENANCE						
P1) OUTLET 1:	ADD UPDATE	DELETE		(please print a	dditional page for more outlets)		
Outlet 1 Name: (max 40 characters)							
Account Number:							
QR Notification: (max 10 contacts)	No. 1	Em	ail		Mobile Number		
(max 10 contacts)	_						
	2						
	3						
	4						
	5						
Outlet's Address:	Follow registered con Other address: City:	mpany address in Bank's Co	ore System State:				
QR Code Type:	Static Code	Dynamic Code with PC	OS device setup / using QR Cas	hier APP			
QR Cashier ID:	✓ ADD Cashier ID:		(min. 5 char, max 20 c	har) PIN: _	(6 chars only)		
If not provided, Bank will assign	_		2)				
Business Nature / Merchant Category:	Insert 4 Digits Code:		(Refer to APPENDIX P: List	t of QR Merchant Categ	gory / Business Nature)		

Q. REMARKS		

R. Terms & Conditions

- i. We confirm the details of the person(s) authorised to hold access and consent to each such authorized person the right to perform administrative setups of AFFINMAX Service for and on behalf of the Company;
- ii. We understand that the one time password (OTP) generated by the Bank and transmitted to the Company via electronic mail and short messaging service (SMS) are confidential and they must not be revealed, disclosed or compromised in any manner whatsoever and we agree to fully indemnify against any losses, costs, damages or expenses incurred arising from our disclosure, authorized or otherwise;
- iii. We irrevocably undertake and accept full responsibility and to hold the Bank harmless and indemnified against:
 - a) any errors and/or omissions in our application;
 - b) all actions, proceedings, claims and demands whatsoever which may hereafter be brought against the Bank;
 - c) all related costs and expenses of whatever kind;
 - d) all arising out of or in connection with the Bank's acceptance of our application herein save for matters arising out of or in connection with willful misconduct and/or gross negligence on the Bank's part including its employees and agents.
- iv. We authorise the Bank to debit the designated account(s) specified in this application for the registration fee, subscription fee, administrative charges, taxes, premiums/takaful contributions, costs and expenses chargeable by the Bank to us as provided herein;
- v. We agree to be bound by the Bank's terms and conditions issued/amended from time to time governing the relevant type of account (whether or not notice of such terms/amended terms have been received)
- vi. We also agree to be bound by any regulation, directive, guideline, circular, note or request (whether or not having the force of law) from or agreement with or requirement of the Bank Negara Malaysia or other authority or agency which has supervision over the Bank.
- vii. We warrant that the authorized person(s) have consented to his/ her/ their details to be disclosed to the Bank for the purpose of User Creation in AFFINMAX.
- viii. We confirm that all the details including personal data of individuals provided herein are accurate and current. If there are any changes to the details, we shall promptly update and maintain in AFFINMAX.
- ix. We authorize the user(s) to be nominated as "User Role" accordingly.
- x. We agree and understand the risks and responsibilities in requesting the Bank to setup users in AFFINMAX on our behalf which have been adequately explained to us by the Bank's representative and if there are any terms and conditions that we do not understand, it is our responsibilities to ensure we have full understanding and to have it clarified with the Bank.
- xi. We understand that the Bank has the discretion to reject our application if there is any misstatement, inaccuracy, omission, incomplete or false information provided in this application.
- xii. Our System Administration Users shall be responsible to observe the User Listing and to notify the Bank within five (5) business days if there is any discrepancy.
- xiii. We understand that this is a one-time complimentary user setup offered by the Bank. Any further user maintenance in AFFINMAX onwards shall be performed by our System Administrator Users. We further understand that the Bank has the right to reject our second time setup request.
- xiv. We confirm that we have read, understand and agree to the terms and conditions of this application and AFFINMAX found in AFFINMAX website which together shall form part of the loan/facility/security documents executed.
- xv. We acknowledge that the terms affecting my/our obligations in relation to the AFFINMAX Maintenance Form have been adequately explained to me/us.
- xvi. We further acknowledge and agree that, we have been advised to seek independent legal advice and discuss further with the Bank's representative if there are terms and conditions in the AFFINMAX Maintenance Form that we do not understand before signing the AFFINMAX Maintenance Form.

For Section L : Host-to-Host (H2H) Application, Maintenance, Termination Request

- i We hereby apply for Host-to-Host service as indicated in this form;
- ii We hereby authorize the Bank to create Host-to-Host (H2H) maker based on the information provided herein;
- iii We hereby authorize the Bank to debit the account (as stated in Section J above), with the service charges in respect of
 - a) One-time **Host-to-Host (H2H)** Setup Charge and b) Monthly Fee;
- iv We hereby confirm that our continued access and utilisation of H2H service shall subject to the terms and conditions contained in this Maintenance Form, Corporate Internet Banking (AFFINMAX) Terms and Conditions, Generic Terms & Conditions applicable for all deposit accounts/products/services and all amendments and/or revision to such terms and conditions.

Reminder Clause

REMINDER: The Customer is reminded to read and understand the terms and conditions of the AFFINMAX Application Form before signing below. If there are any terms and conditions in the AFFINMAX Application Form that the Customer does not understand, the Customer is advised to seek independent advice and/or discuss further with the Bank's representative before signing below.

Authorised Representative(s) signature:

as per Company's Board of Resolution with reference to AFFINMAX matters (or such other equivalent document acceptable to the Bank):

				_						
Name:				١	lame:			Name:		
Designation:					Designation:			Designation:		
Date:					Date:			Date:		
	. 1	4				FOR BRA	NCH USE ONLY			v1.7 2024.01
	(DD)	(MM)		(YYYY)						
Date Received						CIF No.			Home Branch Code	
EFT Account						Sweep Mair	itenance			
	Doc	cuments Re	ceived	by:				Branch Auth	orised Person 1:	
Nama: PS : Date:							Nama: PS : Date:			

APPENDIX P: List of QR Merchant Category / Business Nature

- 0780 Horticultural and Landscaping Services
- 1520 General Contractors-Residential and Commercial
- 1711 Air Conditioning, Heating and Plumbing Contractors
- 2741 Miscellaneous Publishing and Printing
- 2842 Sanitation, Polishing and Specialty Cleaning Preparations
- 4722 Travel Agencies and Tour Operators
- 4789 Transportation Services
- 4816 Computer Network/Information Services
- 4829 Wire Transfer Money Orders / Money Transfer
- 4899 Cable, Satellite, and Other Pay Television and Radio Services
- 4900 Utilities-Electric, Gas, Heating Oil, Sanitary, Water
- 5021 Office and Commercial Furniture
- 5045 Computers, Computer Peripheral Equipment, Software
- 5047 Dental/Laboratory/Medical/Ophthalmic
- 5072 Hardware Equipment and Supplies
- 5094 Precious Stones and Metals, Watches and Jewelry
- 5111 Stationery, Office Supplies, Printing and Writing Paper
- 5122 Drugs, Drug Proprietors and Druggists 5193 - Florists Supplies, Nursery Stock and Flowers
- 5200 Home Supply Warehouse Stores 5309 Duty Free Stores
- 5310 Discount Stores
- 5311 Departmental Stores
- 5331 Variety Stores
- 5399 General Merchandise Stores
- 5611 Men and Boys. Clothing and Accessories Stores 5621 Women Ready to Wear Stores
- 5631 Women Accessory and Specialty Stores
- 5641 Children and Infants. Wear Stores
- 5651 Family Clothing Stores
- 5655 Sports Apparel, Riding Apparel Stores
- 5661 Shoe Stores
- 5681 Furriers and Fur Shops
- 5691 Men and Women Clothing Stores
- 5697 Alterations, Mending, Seamstresses, Tailors
- 5698 Wig and Toupee Shops
- 5811 Caterers
- 5813 Bars, Cocktail Lounges, Discotheques
- 5814 Food and Beverages
- 5815 Digital Goods: Books, Movies, Music
- 5816 Digital Goods: Games
- 5817 Digital Goods: Applications (Excludes Games)
- 5912 Drug Stores, Pharmacies
- 5921 Package Stores, Beer, Wine, Liquor 5931 Second Hand Stores, Used Merchandise Stores 5932 Antique Shops–Sales, Repairs and Restoration Services
- 5933 Pawn Shops
- 5941 Sporting Goods Stores 5942 - Book Stores
- 5944 Clock, Jewellery, Watch and Silverware Store
- 5945 Game, Toy and Hobby Shops
- 5947 Card, Gift, Novelty and Souvenir Shops
- 5960 Direct Marketing. Insurance Services
- 5963 Door-to-Door Sales and Service 5971 - Art Dealers and Galleries
- 5973 Religious Goods Stores
- 5975 Hearing Aids. Sales, Service, Supply Stores
- 5976 Orthopaedic Goods. Artificial Limb Stores
- 5993 Cigar Stores and Stands
- 5995 Pet Shops, Pet Food and Supplies

- 5999 Specialty Retail Stores
- 6300 Insurance Sales, Underwriting and Premiums
- 7032 Sporting and Recreational Camps 7210 Cleaning, Garment and Laundry Services
- 7216 Dry Cleaners
- 7230 Barber and Beauty Shops
- 7261 Funeral Service and Crematories
- 7273 Dating & Escort Services
- 7296 Clothing Rental-Costumes, Uniforms and FormalWear
- 7297 Massage Parlors
- 7298 Health and Beauty Spas
- 7832 Motion Picture Theatres Amusement
- 7995 Gambling Transactions
- 7996 Amusement Parks, Carnivals, Circuses, Carnivals, Fortune Tellers
- 7997 Clubs-Country Clubs, Membership (Athletic, Recreation, Sports), Private Golf Courses
- 7998 Aguariums, Dolphinariums, Zoos and Seaguariums
- 7999 Recritional Activities / Services
- 8011 Doctors
- 8021 Dentists
- 8031 Osteopathic Physicians
- 8041 Chiropractors
- 8042 Ophthalmologists
- 8043 Opticians, Optical Goods and Eyeglasses
- 8049 Chiropodists, Podiatrists
- 8050 Nursing and Personal Care Facilities
- 8062 Hospitals
- 8071 Dental and Medical Laboratories
- 8099 Health Practitioners
- 8111 Attorneys, Legal Services
- 8211 Schools, Elementary and Secondary
- 8220 Colleges, Universities, Professional Schools and Junior Colleges
- 8351 Child Care Services
- 8398 Organizations, Charitable and Social Service
- 9211 Court Costs including Alimony and Child
- 9222 Fines
- 9223 Bail and Bond payments
- 9311 Tax payments
- 9399 Government Services
- 9402 Postal services- Government only
- 9405 Intra-Government Purchases-Government only
- 7011 Hotels and Tourism
- 0763 Agriculture and Livestock Farming
- 8299 Educations
- 4215 Post & Courier Services
- 4812 IT and Telecommunication Related
- 5511 Sale, Maintenance, and Repair of Motor Vehicles and Motorcycles 0742 Veterinary Clinic / Hospital

- 5499 Online Services: Food and Beverages 5571 Motor Vehicle / Motorcycle / Bicycle Sales and Service
- 4457 Boat Leases and Boat Rentals
- 5978 Typewriter Stores–Rentals, Sales, Service
- 6513 Real Estate Agents and Managers–Rentals
- 7394 Equipment Rental and Leasing Services, Furniture Rental, Tool Rental
- 7512 Automobile Rental Agency-Not Elsewhere Classified
- 7513 Truck Rental
- 7841 DVD/Video Tape Rental Stores